

Job Description: VOLUNTEER FIREFIGHTER

SUMMARY OF POSITION

Assists in the control and extinguishing of fires, conduct search and rescue missions, respond to medical and fire emergencies, administer emergency medical treatment. Serves as essential emergency personnel as necessary. Attends trainings, events, and meetings as required by the Volunteer Fire Department. Attendance in the Volunteer Fire Academy is required. The volunteer position requires a commitment of numerous hours to be able to assist the community.

ORGANIZATIONAL RELATIONSHIPS

1. Reports To: On Duty Officers and Volunteer Officers
2. Directs: This is a non-supervisory position
3. Other: Has frequent contact with other city employees, other fire departments, law enforcement agencies, EMS agencies and related agencies and organizations, and the general public.

EXAMPLES OF WORK

Essential Duties*

Responds to fires, fire alarms, emergency medical calls and other emergency calls;

Assists on rescue or rescue support functions at scenes requiring technical rescue, such as water/Swiftwater rescue, confined space rescue, trench rescue, vehicle extrication, vertical rescue, building collapse, or rescue from other types of entrapment;

Assists with rescue and emergency care at hazardous materials scenes, disasters, mass casualty situations, or where weapons of mass destruction have been used or may be present, securing and containing the scene as necessary;

Operate emergency medical and rescue equipment; providing life support care to ill and injured individuals, up to specific certified skill level;

Performs fire suppression functions including rescue, deploy and operate hose lines, ventilate roofs, perform salvage work after fires, and other related tasks associated with fire suppression; to include structure, wildland and vehicle fires;

Inspect, clean and maintain apparatus, equipment, quarters and grounds;

Participates in fire and Basic EMS training classes and drills;

Participate in Community events such as Kendal County Fair Parade, National night out and Dept fundraisers

Other Important Duties*

Serves as essential emergency personnel and must respond when required;

Conduct station tours and other lectures/demonstrations;

Performs such other duties as may be assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of: applicable traffic laws, medic-legal aspects for this position and clients' rights; safety and security procedures to allow duties to be carried out in hostile environments; technical materials on fire suppression, rescue, EMS, hazardous materials and fire prevention; departmental policies and procedures;

Skill/Ability to: identify, secure and perform hazardous tasks under emergency conditions which may require strenuous exertion while caring for critically ill and injured people; work in extreme temperature, inclement weather, intermittent exposure to dust, fumes and loud noise intensity; study maps to learn the district assigned as necessary; converse fluently in and read English; read, write and understand written and verbal instructions, reports, documents and plans; use of good judgment and coordinate safe and cooperative work environment; work effectively as a team member; maintain good working relationship with co-workers and supervisors; ability to respond to emergencies when not scheduled to volunteer. Be able to volunteer hours to include evening hours, weekends, and holidays; Must be able to make the time commitment this position requires.

Safety/Physical Requirements: ability to maintain physical condition for strenuous physical efforts including safely standing, walking, bending, crawling, kneeling, stooping in awkward positions; move/lifting heavy objects up to 100 lbs. Climb ladders and work at considerable height while supported by ladders or ropes; work in close/confined spaces safely; wear/use self-contained breathing apparatus and/or air purifying respirators and other personal protective and chemical protective equipment as required; use and maintain safety equipment as required by departmental regulations.

CERTIFICATES AND LICENSES REQUIRED

Appropriate valid Texas Driver's License.

Junior Members (16 & 17 Years old) must supply a written note from parents/guardians.

OTHER REQUIREMENTS

Must not have any history of criminal or improper conduct, which may affect suitability for Fire/EMS work;

Must not have been convicted, placed on deferred adjudication, probation or any type of court ordered supervision for any felony under the laws of Texas, and any other state or the United States;

All other arrests and convictions are evaluated on an individual basis based on the nature and gravity of the offense, time passed since the conviction and/or completion of sentence.

Any and all prior military service is required to have resulted in at least an under honorable conditions discharge.

Must meet volunteer time requirements put forth by the Boerne Volunteer Fire Department

TIME REQUIREMENTS

Volunteers are required to meet the following time requirements:

1. **Station Hours-Annual**
 - Members are required to have a minimum of 288 station hours logged in a year.
 - Station hours can be from Shifts performed at the Fire Station or coming in for emergencies as they arise.
2. **Meetings and Trainings**
 - Meetings and Training are conducted on the first (1st) and third (3rd) Wednesdays of each month starting at 6 P.M.
 - Volunteers are required to make at least 50% of the meetings and training
3. **Events**
 - Volunteers participate in the Annual Fundraiser, Christmas Party/Awards, Fair Parade, National Night Out and Fire Prevention Week. Volunteers are encouraged to make 50% of the events.
4. **Volunteer Academy**
 - Volunteer will have to be able to commit to attending the volunteer fire academy.

VOLUNTEER APPLICATION PROCESS

1. **Applications (Accepted in October)**
 - Applicants must fill out an application on the City of Boerne's Website
2. **Physical Agility Test (Done in November)**
 - Dates to be Determined
 - Must pass to move onto next section
 - Waiver will be signed prior to performing
3. **Oral Interviews (November/December)**

4. **Volunteer Offer**
 - We have currently have openings for 9 volunteer positions
5. **Drug Testing and Physical**
 - Volunteer Applicant will have to complete a Physical and Drug Testing
6. **Volunteer Academy**
 - Volunteer will have to commit to a 15 Week academy that will be on Thursdays Evenings and some Saturdays
7. **Volunteer Probationary Period**
 - Volunteers, after the completion of the volunteer academy, will be assigned a task book to complete. At this time frame is when the volunteer can start responding to emergencies

Candidate Physical Ability Test

Ladder Evolution:

Attire for Ladder Evolution: Candidate can wear tennis shoes. Candidate will be in a Helmet and Gloves. Candidate will have a safety line.

1. **Climb 100 ft Ladder-** No Time Limit. Candidate must climb to the end and back to the bottom of the ladder raised at a 60–65-degree angle fully extended continuously.

Failures- Candidate is unable to climb to the top and back to the bottom of the ladder.

Ground Evolution:

Attire for Ground Evolutions: Ground Evolution will be completed with a helmet, gloves, and a 40 lb. weight vest.

1. **5" Hose Drag 100 Ft**

Failures- Unable to complete drag

2. **Dummy Drag-** Candidate will move a weighted manikin 50 ft.

Failures-Not Finishing

3. **Simulated Tool Carry-** Candidate will carry two 40lb dumbbells 100 ft.

Failures-Dropping Dumbbells

4. **Pike Pole Simulation-** Candidate Simulates pulling ceiling 10 times with a 45# bar bell

Failures (2 Warnings) - Not getting full arm extensions/ letting barbell hit the ground

5. **Keiser Sled-** Candidate will hit the Keiser Sled and move it approximately 4 feet.

Failures- Unable to complete

6. **Confined Space Crawl-** Candidate will crawl through a confined space simulator

Failures-Not Finishing

9/19/2022 *City of Boerne*